HEARTLAND QUILT NETWORK

MEMBER GUILD NANCY WAKEFIELD GRANT APPLICATION

Please find below the information and application to apply for the Member Guild $500 Nancy Wakefield Grant. See Grant specifications listed below.

MEMBER GUILD INFORMATION - PLEASE PRINT

Name of Guild _____

Location (City) _____ (State) _____

Meeting Time: _____

Guild President _____

Phone # _____ Email _____

Program Chair _____

Phone # _____ Email _____

GUILD BACKGROUND (Attach a separate page with this information.)

- Please attach a list of programs offered by your guild from the last two (2) years.
- What are your guild's annual membership dues?
- What is the average membership of your guild from the past three years (# of members)?
- **Please specify how your guild wishes to use the Nancy Wakefield Grant to accomplish your goals. (Ex: *build up membership, improve the quality or quantity of programs, bring in a requested teacher/instructor, etc.*)**
- Please describe your proposed event.
- Which HQN Professional(s) would you request as a teacher/instructor to provide a lecture/workshop?

APPLICATION REQUIREMENTS

- The guild is required to choose a HQN Professional.
- The guild must be a member of HQN for at least two (2) years before they are eligible to apply for the Nancy Wakefield Grant. The Grant is intended for small guilds with limited membership (less than 50).
- The event should be planned and money spent within a year of receiving the Grant. If there are scheduling issues, please contact the HQN Board of Directors.
- The guild must send a brief update to the HQN President indicating how the Grant was used. Extra money may be kept by the guild for "programming use only".
- If the event is canceled or postponed, the guild must notify the HQN Board of Directors with an alternate plan for the funds or date of the rescheduled event.
- A guild may be granted the Nancy Wakefield Grant once in any three (3) year period.
- Guilds may work together to sponsor a joint event to use the Grant funding.
- Grant applications must be post-marked by January 31, 2027.

_____ _____

Signature of Guild President or Program Chair ***Date***

Mail application and requested documentation to: Wakefield Grant, % HQN President, 4308 NE 70th St, Kansas City, MO 64119.

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